

Colchester Parks & Recreation Commission
April 3, 2017 7:00 p.m.
Town Hall Rm. 3
Meeting Minutes

Members Present: E. Kundahl, N. Kaplan, L. Stephenson, D. O'Brien, K. Moody
Others Present: C. Preston, D. Mizla

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2017 APR 11 PM 4:04
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1. Call to Order

Meeting was called to order by E. Kundahl at 7:13 p.m.

2. Additions to Agenda

N. Kaplan MOTIONED to remove item #9 from agenda and renumber accordingly and SECONDED by L. Stephenson. All members present voted in favor. MOTION CARRIED.

3. Acceptance of Minutes: March 6, 2017

K. Moody MOTIONED to accept the minutes of the March 6, 2017 meeting and SECONDED by D. O'Brien. All members present voted in favor. MOTION CARRIED.

4. Reading of correspondence

Application from Matt Pulse to join the Parks & Recreation Commission. L. Stephenson MOTIONED to accept the application and SECONDED by N. Kaplan. All members present voted in favor. MOTION CARRIED. Application will be forwarded to the Board of Selectmen.

5. Committee Reports

- a. **Facilities** – no report
- b. **Finance/Administration** – no report
- c. **Programs** – no report
- d. **Charter & Code Review** – N. Kaplan stated that sub-committee met prior to tonight's meeting and are still in the discussion phase but eventually will have recommendations. Additional meetings will be scheduled.
- e. **BOS Liaison** – D. Mizla stated that budget work is in process and moving slowly
- f. **BOA Liaison** – no one present

6. Discussion and Possible Action on League Endorsements

N. Kaplan MOTIONED to approve the League Endorsement for the Colchester Soccer Club and SECONDED by D. O'Brien. All members present voted in favor. MOTION CARRIED.

L. Stephenson MOTIONED to approve the League Endorsement for the Colchester Crushers baseball team and SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.

7. Discussion and Possible Action on Summer Concert Vending

Ice Cream: Two proposals received: New England Softserve and Scottie's Custard
Parks and Rec recommendation to accept both vendors at 2 nights each at \$140.00 per concert.

Food: Two proposals received: GottaQ Smokehouse BBQ and Food Extrovert
Parks and Rec recommendation to accept both vendors at 2 nights each at \$140.00 per concert.

N. Kaplan MOTIONED to accept both of the Parks and Rec recommendations as is and D. O'Brien SECONDED. All members present voted in favor. MOTION CARRIED.

8. Discussion and Possible Action on Sports League Reservation Process.

E. Kundahl wished to discuss leagues giving reserved field time back to Parks & Rec when not using the field, rather than giving the field away to another team. NO ACTION TAKEN

9. Recreation Supervisor's Report

All Sport Council requests have been submitted for approval. Fields open on a day-to-day basis due to weather. Draft of new facility request created with 1 page for each field in order to increase efficiency and decrease confusion. Fitness programs popular. Camp staff interviews ongoing. Care4Kids financial assistance program revisions causing camp concerns and possible changes. L. Stephenson MOTIONED to accept Recreation Supervisor's Report and K. Moody SECONDED. All members present voted in favor. MOTION CARRIED.

10. Recreation Manager's Report

C. Preston stated that permits for special events were sent out in March, yet a few groups were still lacking necessary forms. The next Sport's Council-President's meetings are 5/1, 8/7, and 12/1/2017, and 2/6/2018. Next Sports Council meeting dates are 6/26 to schedule Fall and November, then 9/27/2017 to schedule Winter session. Colchester Community Theater preparing for summer theater workshop. Colchester Civil Orchestra and Choir preparing for show Summer Pops on 6/4/17. Dog Park is preparing for Spring Bark for the Park on Town Green on 5/21. Currently planning and soliciting sponsorships. D. O'Brien MOTIONED to approve the Recreation Manager's Report and N. Kaplan SECONDED. All members presented voted in favor. MOTION CARRIED.

11. Citizen's Comments

None

12. Adjournment

L. Stephenson MOTIONED to adjourn the meeting at 7:55 p.m. and K. Moody SECONDED. All members present voted in favor. MOTION CARRIED.

Respectfully Submitted,

Kristin Moody